

**Central Institute of Medicinal and Aromatic Plants
(Council of Scientific and Industrial Research)**

NOTICE INVITING TENDER

Sealed tenders are hereby invited for the work : **Providing platform around pine Tree, steps around water tank & MS Post railing with chain at Utsav Shed CIMAP, Lucknow..** from the contractor of appropriate class from CPWD, State PWDs, Railways or MES , Post & Telegraph department from those who have carried out similar works for CSIR, Govt and Semi government organizations or Private reputed Organizations. Tenderers should have successfully completed at least three work amounting to 40% **(Rs. 1.84 Lakhs)** or two works of **50% (Rs. 2.30 Lakhs)** or at least one work amounting to **80% (Rs 3.68 Lakhs)** value of estimated cost or above in single contract during the last five year. Tenders will be issued to only those contractors who show the satisfactory work completion certificates and proof of their registration under works contract tax.

1. Estimated cost is **Rs4.59 Lakh (Based on CPWD. D.S.R- 2014)**
2. Time for carrying out the work will be **Three Months.**
3. The tender will be in **single bid system** and shall contain the following:
 - i) Tender fee of Rs500.00 (Non refundable)
 - ii) EMD of Rs9,200.00 (Bank Draft): Demand Draft drawn in favor of Director, CSIR – CIMAP, Lucknow.
 - iii) Self attested Requisite experience proof along with certificate regarding satisfactory completion of work.
 - iv) Self attested Registration certificate under work contract tax.
 - v) Self attested Copy of pan card.
 - vi) Duly filled and signed Tender documents including pries bid.
 - vii) Self attested Valid Character certificate from District Magistrate or Tenderer has to submit a original valid Character Certificate in the form of an Affidavit on the stamp paper of Rs.100/- to the effect that the contractor/firm has not been blacklisted by any Govt. deptt /CSIR as also that there is no criminal case pending against the firm/contractor in any court of Law.
 - viii) A copy of partnership deed, in case of partnership firms.
4. Contract document consisting of the details plans, complete specifications and the set of schedule of quantities and the various conditions of contract to be complied with by the persons whose tenders may be accepted, which will also be found printed in the form of tenders, can be seen in the office of **Engg. Unit / Controller of Administration, Central Institute of Medicinal and Aromatic Plants, P.O. CIMAP, Lucknow-226015** between the hours of 11.00 A.M. and 4.00 P.M. on any working day.
5. Tenders and / or earnest money receipts or demand drafts received after 2.30 P.M. on **27.06.2016** whether sent by poster delivered in person are liable to be rejected.
6. Tenders should be submitted in double sealed covers with the name of the work written both on the inner and outer envelopes. They will be received up to 2.30 P.M. on **27.06.2016** and will be opened at 3.30 P.M. on the same day at the office of the **Controller of Administration, Central Institute of Medicinal and Aromatic Plants, P.O. CIMAP, Lucknow-226015.** tender forms will be issued from **13.06.2016** to **24.06.2016**
7. Tenders should be on the specified form which may be obtained from office of the **Controller of Administration, Central Institute of Medicinal and Aromatic Plants, P.O. CIMAP, Lucknow-226015** on payment in cash of **Rs. 500/- (Rupees Five Hundred only)** in the favor of the **Director, Central Institute of Medicinal & Aromatic Plants, Lucknow.** The cost of tender papers is not refundable under any circumstances.
8. The contractors should quote in figures as well in words the rates and amount tendered by them. The amount for each item should be worked out and the requisite totals given.

9. The earnest money amounting to **Rs9,200.00 (Rupees Nine Thousand, Two Hundred only)** should be deposited by Demand Draft drawn in favour of the **Director, CIMAP Lucknow** issued by a Scheduled Bank. **The earnest money and the tender bid should be put up in the separate sealed envelopes , which can be kept in one bigger sealed cover.** All tenders which are received without earnest money, will not be accepted.
10. Tenders should be sent in double sealed cover to the **Controller of Administration, Central Institute of Medicinal and Aromatic Plants, P.O. CIMAP, Lucknow-226015.** The words Tender for the work due date **27.06.2016** upto 2.30 P.M. shall be written by contractors both on the outer and inner envelopes.
11. The Council of Scientific and Industrial Research does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received without assigning any reasons.
12. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection on the same ground.
13. Tenders incorporating additional conditions are liable to be rejected.
14. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.
15. SALES TAX or any other tax or duties on material in respect of their contract will be payable by the contractor and nothing extra will be payable for increase in such taxes or duties even if imposed or levied either before or after the tenders are opened or during the currency of the contract. WCT shall be deducted at source from bill as applicable in the state.
16. Item rate tenders showing percentage above or below are liable to be rejected.
17. Earnest money is liable to be forfeited, if the contractor selected for the work fails to send necessary stamp paper or to sign the formal agreement within seven days from the date of intimation to that effect to him or fails to start the work within seven days from date of commencement given in the work order.
18. Name of address of the officer The Director
To whom earnest money / receipts/drafts Central Institute of

Are to be sent, alongwith original tender Medicinal & Aromatic Plants,

Lucknow-226015
19. Tender which do not fulfill all or any of the above conditions or are incomplete in any respect are liable to rejection.

20. Contractor(s) should, in addition the details of their registration etc., particulars of building/sanitary works/electrical work carried out by them including the details of organization for whom they have built, their location and cost etc. along with the original tender.
21. Contractors must quote for all the items of the schedules together otherwise their tenders are likely to be treated as incomplete. The building contractor, if he is himself not a registered Sanitary contractor/electrical contractor will have to get sanitary work/electrical work done through licenced plumber/electrician. The entire work will be given to only one contractor.
22. Except writing rates and amounts contractor(s) should not write any condition or make changes. Additions, alterations, and modification, in the printed form of tenders. Contractors should give rebates, if any, and modification, conditions etc in a separate forwarding letter if they so desire. Tenders containing modifications in printed form shall be treated as invalid. Conditional rebates will not be considered for comparison.
23. Any additions, subtractions, alterations, in tender conditions or rates and amounts, submitted by tenderers after submission of tender will not be considered, unless the tenderers are called by the departments to make the same.
24. Tenders will be valid for a period of 90 days from the date of opening, which can be extended, if so agreed to by both the parties.
25. Tenderers must a brief PERT/BAR CHART along with their tender showing how they would complete the work in the prescribed time. After the award of the work, the successful tenderer will submit a detailed CPM+PERT CHART of the entire work within a period of two months from the date of signing of the agreement. The detailed chart thus prepared and accepted by the Department shall form part of the agreement between the parties.
26. After award of work, the successful tenderer will have to submit names and qualifications with details of experience of the supervisory staff to be deputed for the work. He should also communicate changes if any, in names so communicated. He Should also give list of the major tools and plants to be deployed for work.

The tender document will part of the agreement.